



Welcome to ONE BASIN, One Way!® This new Standardized Contractor Orientation is now available, and contractor companies can now register for trainings across the state. Multiple courses are available every day in Williston; every Monday in Dickinson; every Tuesday in Watford City; every Wednesday in Minot; and every Thursday in Bismarck. We will watch registrations and add courses in locations where needed. For large groups, private courses are also available upon request.

Visit www.onebasinoneway.com to see a complete list of participating Host companies (producers or pipeline companies). Then watch your mailbox for letters from the Host companies that have signed on to the program explaining contractor requirements. XTO has already communicated its requirements to its contractor companies during recent meetings.

As an admin for a contractor company, you will be using ProCertX software to create profiles for your employees and get them registered for orientation. For those who requested an account through the North Dakota Petroleum Council, please follow this process to get your password:

1. Login to ProCertX by navigating to app.procertx.com
2. Type your email address into the username
3. Click the forgot password button
4. An email will be sent to you with a link to where your password can be reset. (Check your junk mail!)

For those who have not yet requested an account, please contact Kay at the North Dakota Petroleum Council at 701.223.6380.

A screenshot of the ProCertX login interface. It shows a 'User ID' field with the email 'lindseyn@ndsc.org' entered. Below it is a 'Password' field with masked characters. There are two buttons: 'Log In' and 'Forgot Password'. The 'Forgot Password' button is highlighted with a red rectangular border. At the bottom, it says 'ProCertX Copyright 2019'.

Once you have a company account and have created your password, you are ready to set up employee profiles and register them for training. A quick guide is attached, and a full user guide will be available to you in the ProCertX system in the Help section. Training videos are also available by visiting: [ProCertX - YouTube Training Videos](#).

Photos are not required during profile creation but ARE required prior to printing the badges. If you already have photos of your employees, they can be uploaded during profile creation. If you do not have access to your employees to take a photo, we are equipping our instructors with a camera and the ability to add photos at the site where the course is being taught and where badges will be printed. Visit www.ndoil.org/one-basin-one-way-badge-photo/ to learn more about photo requirements.

If you encounter any issues with the system, or have general questions, please contact the program administrators at the ND Safety Council by calling: 701.223.6372 or email us at: obow@ndsc.org.

We look forward to working together toward a streamlined orientation process that results in a safer work environment for everyone.

Sincerely,

North Dakota Petroleum Council
North Dakota Safety Council
TrainND Northwest
Diamond B Technology Solutions, LLC