

**Agenda for the 57th Annual Meeting of the
NORTH DAKOTA TOWNSHIP OFFICERS ASSOCIATION
Ramada Inn, 1400 Interchange Ave, Bismarck, ND
December 4th & 5th 2023**

Monday, December 4th, 8:30 AM - Heritage Ballroom

- 7:30 AM Registration begins
- 8:30 President Lee Brandvold - 57th Annual Convention opens
- 8:40 AM Governor Burgum (invited) - Welcome
- 9:00 AM Chad Orn, NDDOT Deputy Director for Planning (T.A.P. & Flex Fund grant programs)
- 9:30 AM Alan Dybing – Road Needs Survey & ND Road Safety Action Plan
- 10:00 AM Kim Owen – Federal program on Broadband deployment in North Dakota
- **10:30 AM Option A - Heritage Ballroom**
 - Zoning issues
 - Tyler Spomer ND State Water Resources - Zoning and National Flood Insurance
 - Tamra Heins & Amber Wood - Livestock and Zoning
 - Zoning overview & wrap up – Question and answer period
- **10:30 AM Option B - Executive 106**
 - Clerk's Training – ATR software
 - Marisa Haman & Julie Brandvold
- **12:00 Lunch**
 - Awards
 - Geoff Simon & Brent Bogar

Monday, December 4th, 1:00 PM. - Heritage Ballroom

- Neil Sheridan, NATaT President
- Scott Meske – NDTOA Strategic Plan
- Business Meeting – see next page

Monday, December 4th Evening

- 5:00 PM No Host Social
- 6:00 PM Banquet
 - Awards
 - Aaron Birst & Genny Dienstmann – Counties & Townships
 - Representative Paul Thomas – Rural Road and Bridge Needs

Tuesday, December 5th, 8:30 AM – Heritage Ballroom

- 7:30 AM Registration begins
- 8:30 AM Justin Messner & Brent Kahl, NDDDES - FEMA Public Assistance
- 9:15 AM Bryon Fuchs, NDLTAP - Preparing Estimates for Grant Applications
- 10:00 AM Grant Funding Panel Discussion - Q & A
 - Genny Dienstmann, ND Association of Counties
 - Bryon Fuchs, UGPTI – NDLTAP
 - Kent Leben, NDDOT
 - Les Noehre, UGPTI Grant Writing Team
 - Lee Brandvold, NDTOA President
- Tom Moe – Attorney Q & A
- Wrap-Up – Lee Brandvold
- 12:00 PM – Adjournment

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Monday, December 4th, 2023

1:00 PM Business Meeting

1. Neil Sheridan, NATaT President
2. Scott Meske – NDTOA Strategic Plan
3. Call to Order – Lee Brandvold
4. Roll of Counties Present
5. Rules of Operation
6. Consideration of Presented Minutes
7. Treasurer’s Report – Barb Knutson
8. President’s Report – Lee Brandvold
9. Executive Secretary’s Report – Larry Syverson
10. Attorney’s report – Thomas Moe
11. Audit Committee Report – Roger Olafson
12. Budget Committee Report – Lee Brandvold
13. Act on Proposed Budget
14. Old Business:
 - a. Proposed By-Laws Changes
 - i. Increase Membership Fee from \$125 to \$200 per Township
 - ii. Change title from Executive Secretary to Executive Director
15. New Business:
16. Resolutions:
17. Elections:
 - a. President and Vice President
 - b. Directors for Districts 1,3 and 5
18. Adjournment



North Dakota
Livestock Alliance

NDTOA gratefully acknowledges the generous support of this
convention by

Dakota Community Bank and the North Dakota Livestock Alliance



NDSU

UPPER GREAT PLAINS
TRANSPORTATION INSTITUTE
NORTH DAKOTA LOCAL TECHNICAL ASSISTANCE PROGRAM

North Dakota Insurance Reserve Fund (NDIRF) &
North Dakota Local Technical Assistance Program (NDLTAP)
are important partners of NDTOA providing an invaluable resource for Township Officers. Please join the
Officers and Directors of NDTOA in thanking them for their contribution.